

Decision Recording Form

Title	New internal fire door sets at 265, 269, 289 and 297 Hawthorn Drive.	Decision Maker	Interim Director – Housing & Community Services
Date of decision	18.01.2022	Source of authority	Constitution, Part 3, Section Paragraph 5 8.1.2 (C) Contract Standing Orders
Date of Publication			

Background and Reason for decision

Why it is being made listing reasons for the decision

A procurement process using Suffolk e-sourcing was completed for the services of a contractor to supply and install new fire doors to four maisonettes at 265, 269, 289 and 297 Hawthorn Drive

The works are required to improve fire safety to all four maisonettes in accordance with Part: B of the Building Regulations.

The successful contractor (Mixbrow Construction Ltd) bid was £21,401.46. The overall tender was evaluated on price only

Alternative options considered and why rejected

The successful contractor provided the most advantageous tender

Anyone who has been consulted during the decision-making process

Not applicable. The tender requirement was advertised using Suffolk e-sourcing, which is an electronic open tender process

Conflict of interest	N/A	Relevant Portfolio(s)	Housing				
ALL WARDS	<i>Use a Y in this box if all wards are affected</i>	<i>Use a Y in the table below to mark the wards affected if not all wards</i>					
NW	NE	CENTRAL	SW	SE			
Castle Hill	Bixley	Alexandra	Bridge			Gainsborough	
Whitton	Rushmere	St Margaret's	Gipping			Holywells	
Whitehouse	St John's	Westgate	Sprites	Y	Priory Heath		
			Stoke Park				
Once complete the Decision Maker must send this form and any background documentation for publication to Monitoring.officer@ipswich.gov.uk			Admin use only				